

AIWC ACADEMY OF EXCELLENCE

SESSION 2024-25

Std 9

Portion:-Computer

Unit Test-I	1.COMMUNICATION SKILLS -I 2. INTRODUCTION TO IT-ITeS INDUSTRY
Unit Test -II	1.DATA ENTRY AND KEYBOARDING SKILLS 2. DIGITAL DOCUMENTATION
TERM-I	1.COMMUNICATION SKILLS -I 2. INTRODUCTION TO IT-ITeS INDUSTRY 3.DATA ENTRY AND KEYBOARDING SKILLS 4.DIGITAL DOCUMENTATION 5. ELECTRONIC SPREADSHEET (till format data in spreadsheet)
Unit Test-III	1.ELECTRONIC SPREADSHEET (remaining part) 2. SELF MANGEMENT-I
TERM-II	1.BASIC ICT SKILL - I 2. ENTREPRENEURIAL SKILLS-I 3. ELECTRONIC SPREADSHEET 4. DIGITAL PRESENTATION (TERM-I PORTION)